



# K.M.G. COLLEGE OF ARTS AND SCIENCE

Permanently Affiliated to Thiruvalluvar University and  
Recognized by UGC under section 2(F) & 12(B) of the UGC Act 1956.

Accredited with 'A' Grade by NAAC  
Associate member of ICT Academy

Phone: +914171227306

Email: kmgcollege@gmail.com

www.kmgcollege.edu.in

## INTERNAL COMPLAINT COMMITTEE (ICC)

ACADEMIC YEAR (2023-2024)

### MEETING NOTICE

Date: 03.10.2023

The Members of Internal Complaints Committee (ICC) are informed to attend the meeting on 05.10.2023 at 2.00 PM in Seminar Hall without fail.

#### AGENDA:

- Discussion on dealing with complaints within the college.
- Any other matter with the suggestion of the committee members.

**ICC COORDINATOR**

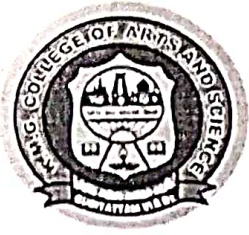
CO-ORDINATOR

INTERNAL COMPLAINTS COMMITTEE  
K.M.G. COLLEGE OF ARTS & SCIENCE  
GUDIYATTAM - 635 803

**PRINCIPAL**

PRINCIPAL

K.M.G. COLLEGE OF ARTS & SCIENCE  
GUDIYATTAM - 635 803  
VELLORE DISTRICT



# K.M.G. COLLEGE OF ARTS AND SCIENCE

Permanently Affiliated to Thiruvalluvar University and  
Recognized by UGC under section 2(F) & 12(B) of the UGC Act 1956.

Accredited with 'A' Grade by NAAC  
Associate member of ICT Academy

Phone: +914171227306

Email: kmgcollege@gmail.com

www.kmgcollege.edu.in

## MINUTES OF MEETING

Date: 05.10.2023

Venue: SEMINAR HALL

### AGENDA:

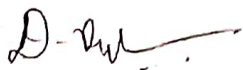
- Discussion on dealing with complaints within the college.
- Any other matter with the suggestion of the committee members.

### Members Present:

S.No	Name	Signature
1	Prof.D.VENDA	
2	Dr.D.ASWINI	
3	Prof.C.KAVITHA	
4	Prof.R.THENDRALARASI	
5	Prof.K.GANDHIMATHI	
6	Prof.V.GAYATHRI	
7	Prof.R.SRIDEVI	
8	Prof.K.ARUNA	
9	Prof.D.THENMOZHI	
10	Prof.R.SANGEETHA	

**The Following are the Minutes of Meeting held on 05.10.2023**

- The meeting began at 2.00 pm and suggestions regarding the handling of complaints under ICC came up.
- It was decided to call the complainant individually and her/his side of story and take in it writing then the accused will be called to listen to her/him without any biases. This too shall be taken in writing and then the procedure according to UGC guidelines would be followed.
- The ICC coordinator would thank the ICC members for attending the meeting.
- With this the meeting ended at 2.45pm



**ICC COORDINATOR**

**CO-ORDINATOR  
INTERNAL COMPLAINTS COMMITTEE  
K.M.G. COLLEGE OF ARTS & SCIENCE  
GUDIYATTAM - 635 803**



**PRINCIPAL**

**PRINCIPAL  
K.M.G. COLLEGE OF ARTS & SCIENCE  
GUDIYATTAM - 635 803  
VELLORE DISTRICT**